

# Secondary School Counsellor

We are looking for a secondary school counsellor. The secondary school counsellor (grades 9–12) promotes community wellbeing, provides preventative services, and responds to identified student needs by implementing a comprehensive school counselling programme that specifically addresses personal/social development for all students.

This is a full-time, permanent position with a flexible start date.

---

## Who are we?

Located right on the water in Copenhagen, Denmark, Copenhagen International School is a leading, non-profit day school offering a comprehensive education programme for 900 students from over 80 countries. Founded in 1963, we have the mission to educate champions of a just and sustainable world by providing world-class international education to students from pre-K through high school.

CIS is an International Baccalaureate (IB) World School and has been accredited by the Council of International Schools since 1973. The school is also accredited by the New England Association of Schools and Colleges in the U.S. CIS is one of the five founding member schools of the IB Diploma Programme. CIS is also the only school in Denmark accredited to offer a U.S High School Diploma.

CIS is committed to excellence in the education and the personal growth of every student. Our students learn in a multicultural community where each person is respected regardless of nationality, race, or religion.

## What we are looking for

We are looking for a candidate who will:

- Plan, evaluate and revise the comprehensive school counseling program
  - Create and implement a preventative personal/social school counseling program for grades 9-12.
  - Develop and deliver school counseling curriculum in a classroom environment
- Provide proactive social/emotional support for students
  - Write inclusive access arrangements/accommodation plans for students who meet criteria via personal/social needs
  - Provide short-term individual and group counseling
  - Make referrals for students and parents to outside agencies and specialists
- Collaborate with school and community teams, including:
  - School Counseling Department to create the school counseling curriculum
  - Grade Level Team Coordinators to create and implement the Advisory curriculum
  - Learning Support Coordinator to coordinate student support with a personal/social focus
  - Staff, students and parents in understanding and meeting the personal/social needs of students
- Employ crisis intervention

## Additional expectations

- To attend off-campus field trips/overnights with an assigned grade level/Advisory
- To attend Student Study Team meetings
- Duties as assigned

## Qualifications & experience

- Master's degree in school counselling or related field
- School Counselling experience at the secondary level (grades 9 - 12)
- Experience implementing International School Counselor Association (ISCA) or other local standards, such as ASCA

## The successful candidate will have

- The ability to build strong collegial relationships
  - A strong work ethic
  - Excellent organizational skills
  - Excellent communication skills
  - The willingness and commitment towards ongoing collaboration with administrators, teachers and students
  - Demonstrated professionalism in its broadest sense
  - Knowledge and experience of the IB programmes
- 

## Ready to apply?

If you wish to be considered for this position, please send your updated CV and cover letter explaining your motivation to [hr@cis.dk](mailto:hr@cis.dk) by the 8th of May 2022. In the event of an outstanding applicant, CIS reserves the right to make an appointment before the closing date.

*Copenhagen International School is fully committed to equity and inclusion; inclusion is one of our core values stated as "we create a welcoming environment where everyone feels a sense of belonging and has equitable opportunities every day". In the implementation of all of our educational and employment policies and practices, we do not tolerate discrimination and therefore make sure to observe the anti-discrimination regulation, including the protection against discrimination on the basis of race, colour, gender, citizenship, ethnic or social origin, age, disability, political views, religion, belief, sexual orientation and union membership.*